



Facetime Consultancy Ltd
specialists in e-consultation and e-therapy

VIDEO COUNSELLING WORKSHOP

APPLICATION FORM

Name:

Full Address:

Telephone (Home):

Telephone (Mobile):

E-mail Address:

Date of Birth:

Qualifications:

Counselling Experience (including on-line counselling experience):

Your hopes for the workshop:

How did you hear about the workshop:



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Do you have any mobility restrictions? Please give details:

Do you have any medical conditions we need to be aware of? Please give details:

Emergency contact details:

Name:

Telephone (Day):

Telephone (Mobile):

I enclose a cheque for £ made payable to 'Facetime Consultancy Ltd.', and understand Facetime Consultancy's cancellation policy (see below).

Please send the completed application form, together with payment to:

Facetime Consultancy Ltd, Oast Barn, Hale Farm, Hartlake Road, TUDELEY, Kent, TN11 0PQ

FACETIME CONSULTANCY LTD CANCELLATION POLICY:

If you wish to cancel your place on a workshop please note we require notification in writing. We will refund fees according to the scale below:

Notice Period	Refund eligible
More than 28 days	Full refund less £7 administration charge.
Over 14 days to 28 days	50% refund less £7 administration charge.
14 days or less	No refund.

Replacements to fill your nominated place are accepted, subject to written notification being provided at least 48 hours before the workshop. Where a replacement is nominated, to take up a previously booked place on a workshop, the financial arrangements for reimbursement/payment are the responsibility of the person originally allocated a place on the workshop and their nominated replacement.