



**VIDEO COUNSELLING WORKSHOP  
APPLICATION FORM**

Name:

Full Address:

Telephone (Home):

Telephone (Mobile):

E-mail Address:

Date of Birth:

Qualifications:

Counselling Experience (including on-line counselling experience):

Your hopes for the workshop:

How did you hear about the workshop:



**Facetime** Consultancy Ltd  
specialists in e-consultation and e-therapy

Do you have any mobility restrictions? Please give details:

Do you have any medical conditions we need to be aware of? Please give details:

Emergency contact details:

Name:

Telephone (Day):

Telephone (Mobile):

I enclose a cheque for £70.00 made payable to 'Facetime Consultancy Ltd.', and understand Facetime Consultancy's cancellation policy (see below).

Please send the completed application form, together with payment to:

**Facetime Consultancy Ltd, Oast Barn, Hale Farm, Hartlake Road, TUDELEY, Kent, TN11 0PQ**

### **FACETIME CONSULTANCY LTD CANCELLATION POLICY:**

If you wish to cancel your place on a workshop please note we require notification in writing. We will refund fees according to the scale below:

<b>Notice Period</b>	<b>Refund eligible</b>
More than 28 days	Full refund less £7 administration charge.
Over 14 days to 28 days	50% refund less £7 administration charge.
14 days or less	No refund.

Replacements to fill your nominated place are accepted, subject to written notification being provided at least 48 hours before the workshop. Where a replacement is nominated, to take up a previously booked place on a workshop, the financial arrangements for reimbursement/payment are the responsibility of the person originally allocated a place on the workshop and their nominated replacement.